

Lexis+ User Guide

Contact details can be found at the end of this guide.

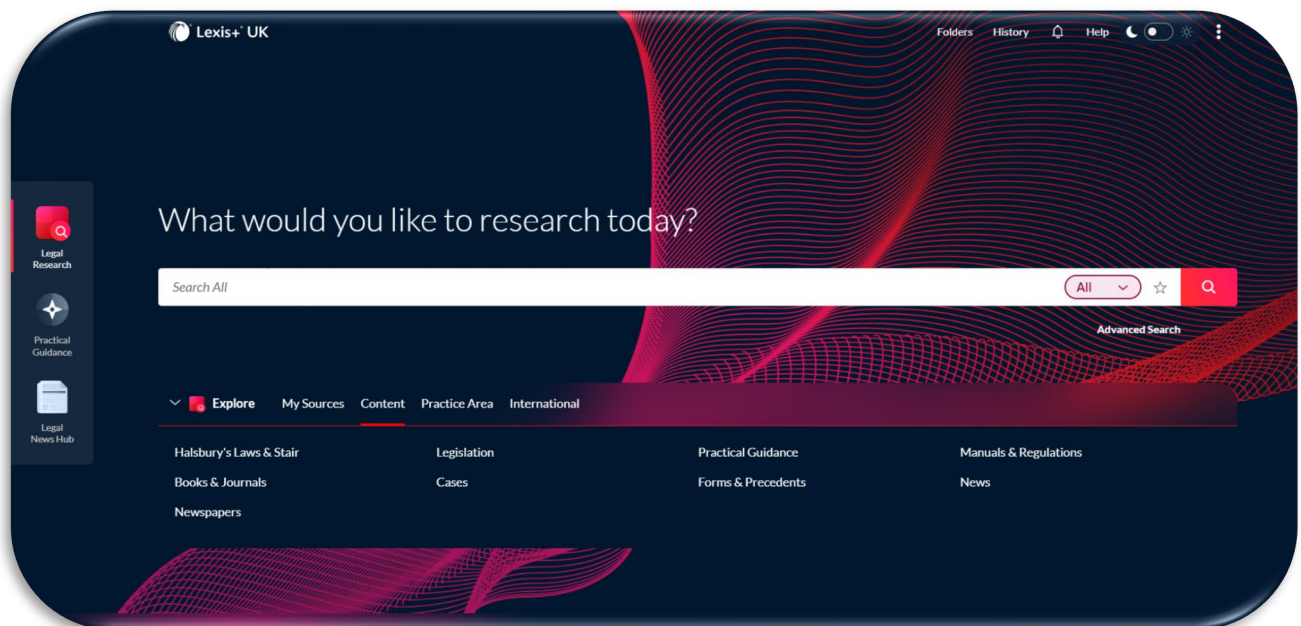
Lexis+ (formerly known as LexisLibrary) is an important source of full-text legal information. It provides access to case law, legislation, and legal journals, as well as UK national and regional newspapers.

Lexis+ is available on and off campus and may be accessed from Databases in the [Electronic Library](#) at: <http://www.ljmu.ac.uk/library/e-library>

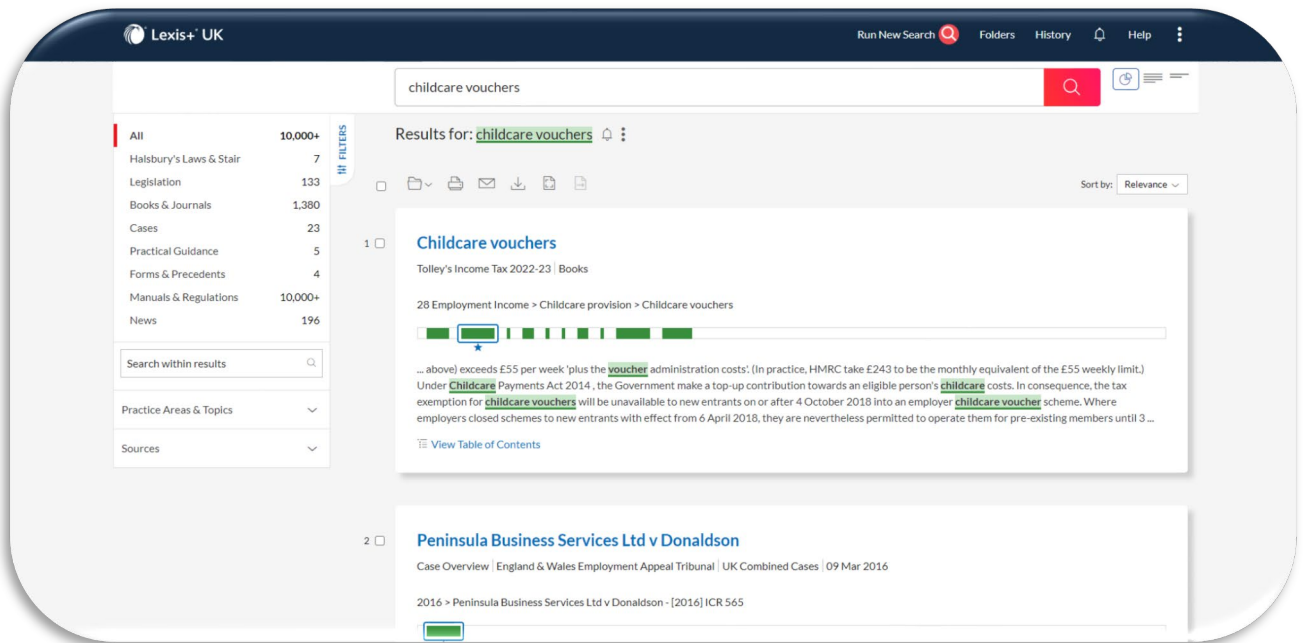
- Go to **Discover**, if prompted, **Sign in** with your LJMU username@ljmu.ac.uk and password
- Select the **Databases** option
- Type the name of the database in the search box
- Select the title and then the online link in the **View Online** box.

Basic Search

The Lexis home page is shown below. Simply type your search terms into the long search box to search across all content types.



Results can be filtered by content type using the options on the left-hand side and you can search within your results if you wish.



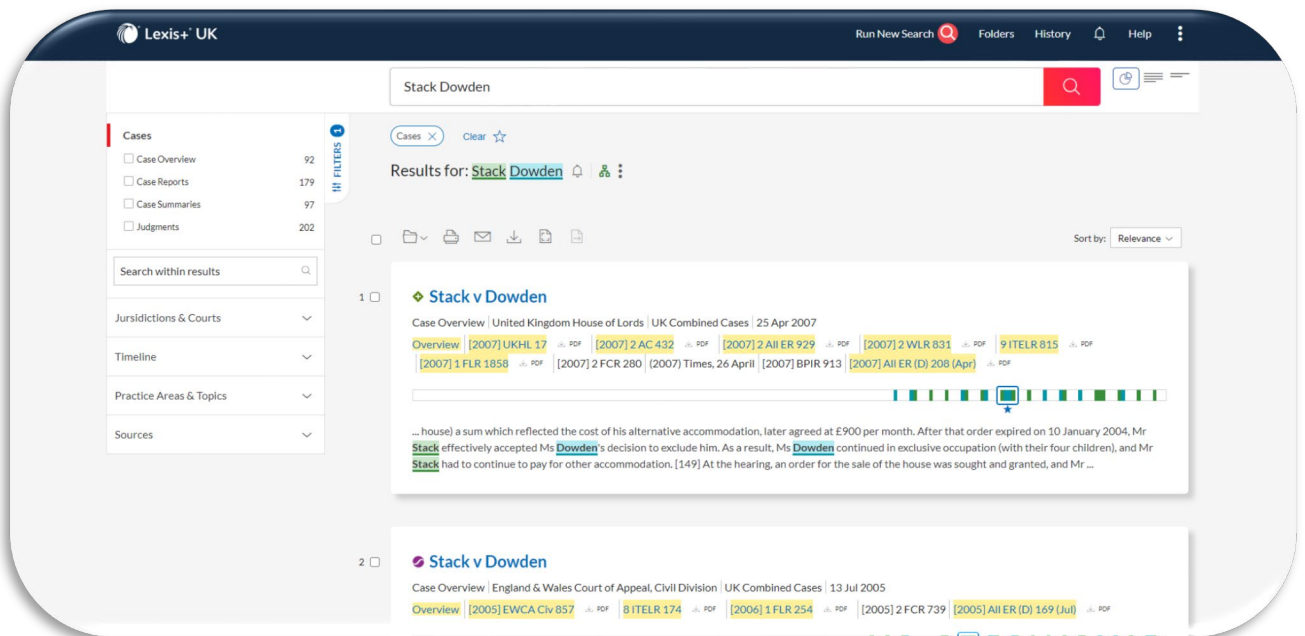
Note that searching all content is the default mode but you can specify the type of content that you require. Select the **ALL** drop-down at the end of the search bar and choose an option.

Finding UK and EU cases

To search for cases, use the long search box on the Lexis+ homepage.

Select ALL on the right of the box and choose **Cases** and then enter your search terms.

Select the case name in the results list to open it up. All the results from the case hearing are rolled into the one result



Results can be filtered by content type using the options on the left-hand side, you can apply a timeline and you can search within your results if you wish.

You can print, download, and email your results.

Finding Cases from other countries

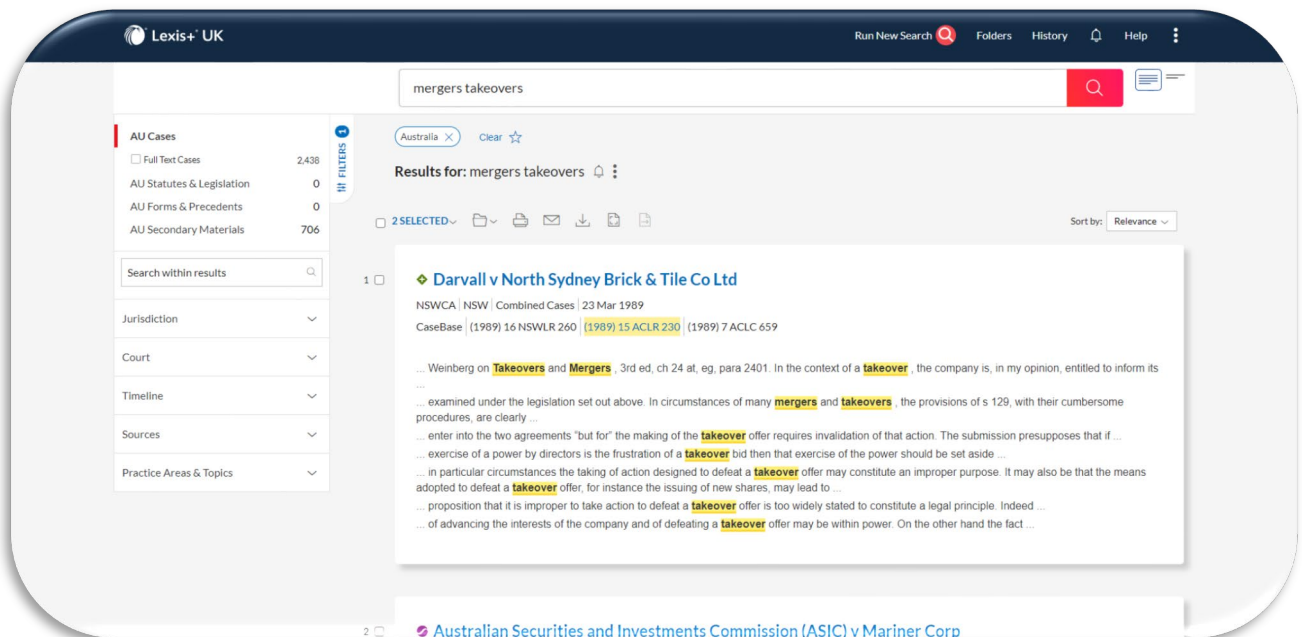
Lexis+ allows you to search for cases from several countries including:

Australia, Canada, France Hong Kong, Malaysia, New Zealand, South Africa, and the USA.

On the home page select **International** from the panel below the long search box.

In the example below, Australia is selected, you can search across all the available legal sources in that country.

Enter your search term in this example we are interested in 'mergers takeovers'.



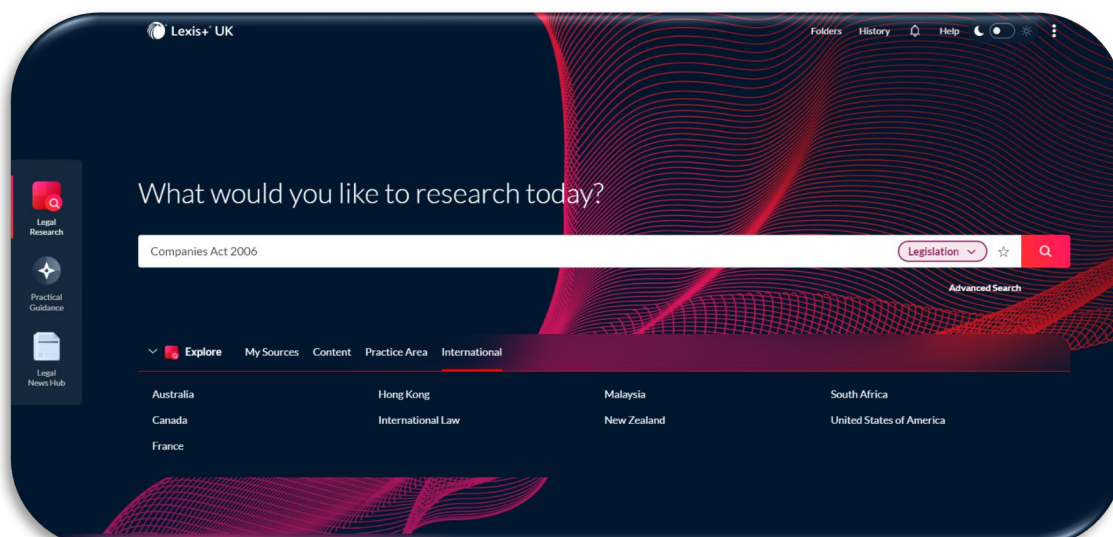
Note the options to filter and search within your results on the left-hand side of the page.

You can print, download, and email your results.

UK Legislation

You can use Lexis+ to find UK legislation. Type your search terms into the long search box and then select **ALL** and choose **Legislation**.

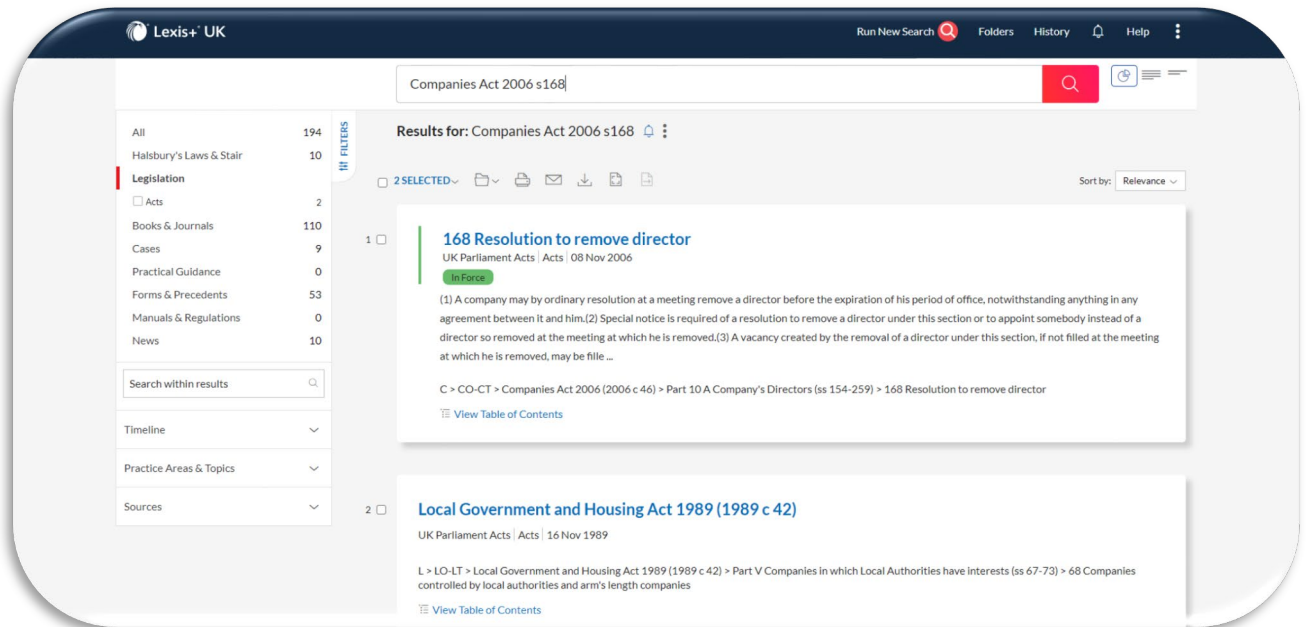
In this example (below) we are searching for the Companies Act 2006.



Note that the first result will be a link to the entire act.

If you want a specific section rather than the whole act, you can simply add this to your original search and search again, in this example, we are interested in section 168.

As we are only searching for Legislation you can see the relevant section, although additional content relating to section 168 is displayed on the left-hand side.



With the options on the left side, you can apply filters and search within your results. You can apply a timeline and specify a custom date range.

You can also go into **Practice Areas & Topics** to see topics covered in the results.

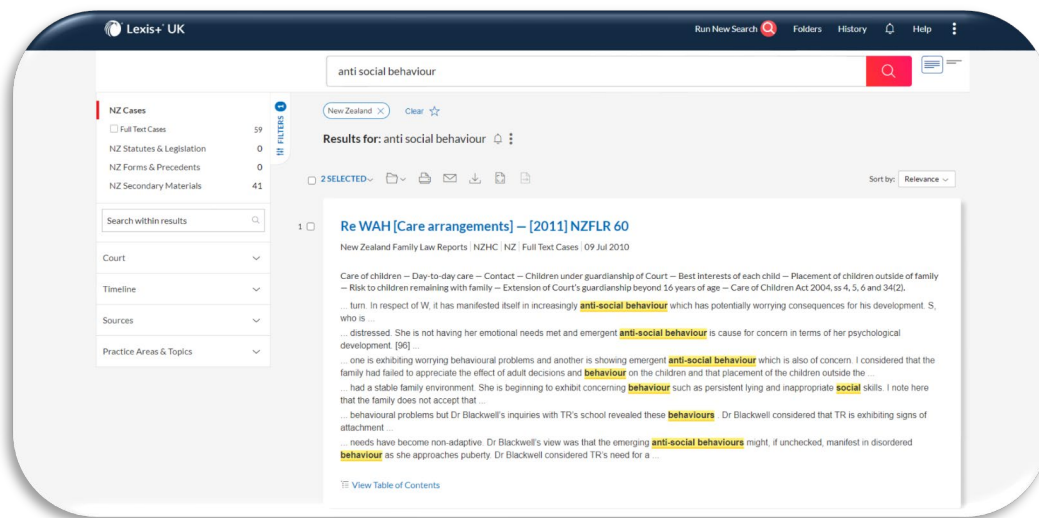
You can print, download, and email your results.

Finding International Legislation

Lexis+ enables you to search for international legislation from some countries including:

Australia, Canada, France Hong Kong, Malaysia, New Zealand, South Africa, and the USA.

From the homepage, select **International** from the panel below the long search box and then choose a country. In the example below we have chosen New Zealand.



Now you can search across all the available legal sources in that country.

With the options on the left-hand- side, you can search within your results, apply a timeline, and specify a source of information.

You can also go into **Practice Areas & Topics** to see topics covered in the results.

You can print, download, and email your results.

Finding Journals

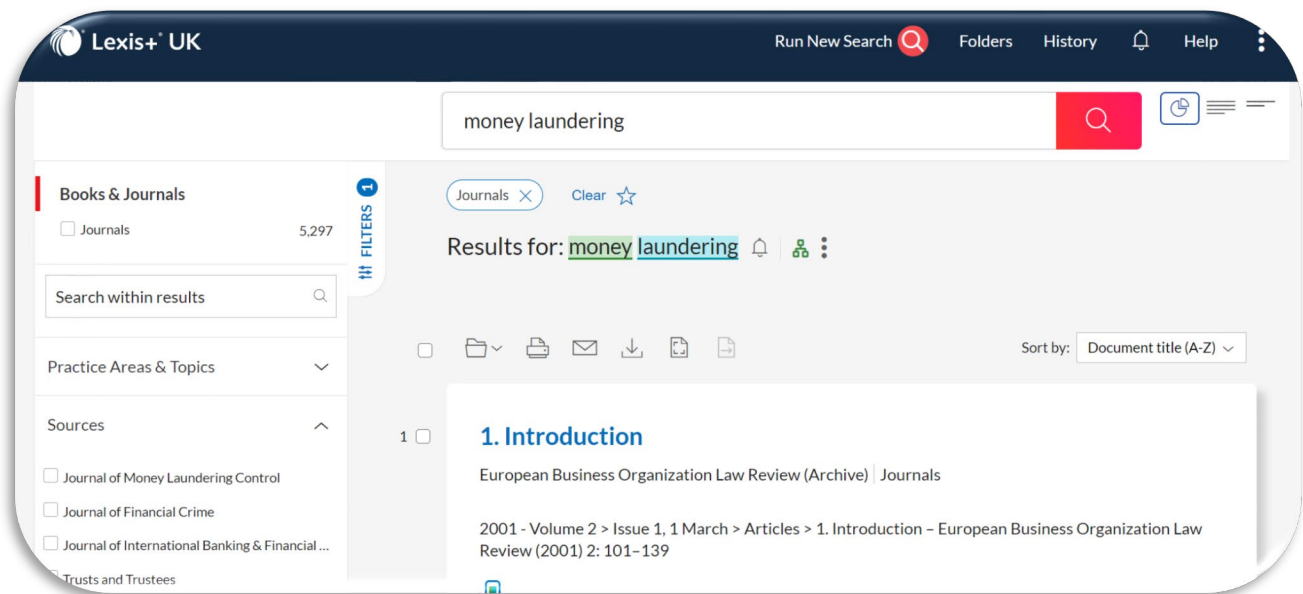
From the home page, select **Content** then **Books & Journals**, and then select **Journals**.

The default setting is **Search all sources on this page**, but you can also choose **Select sources to search** and then tick as many as you want.

To access more information about each title, select the small letter **i** enclosed in a circle to the right of the journal's title.

Enter your search terms into the long search box and select the search button.

In the example below we have searched for 'money laundering'.



Note that you can search within your results.

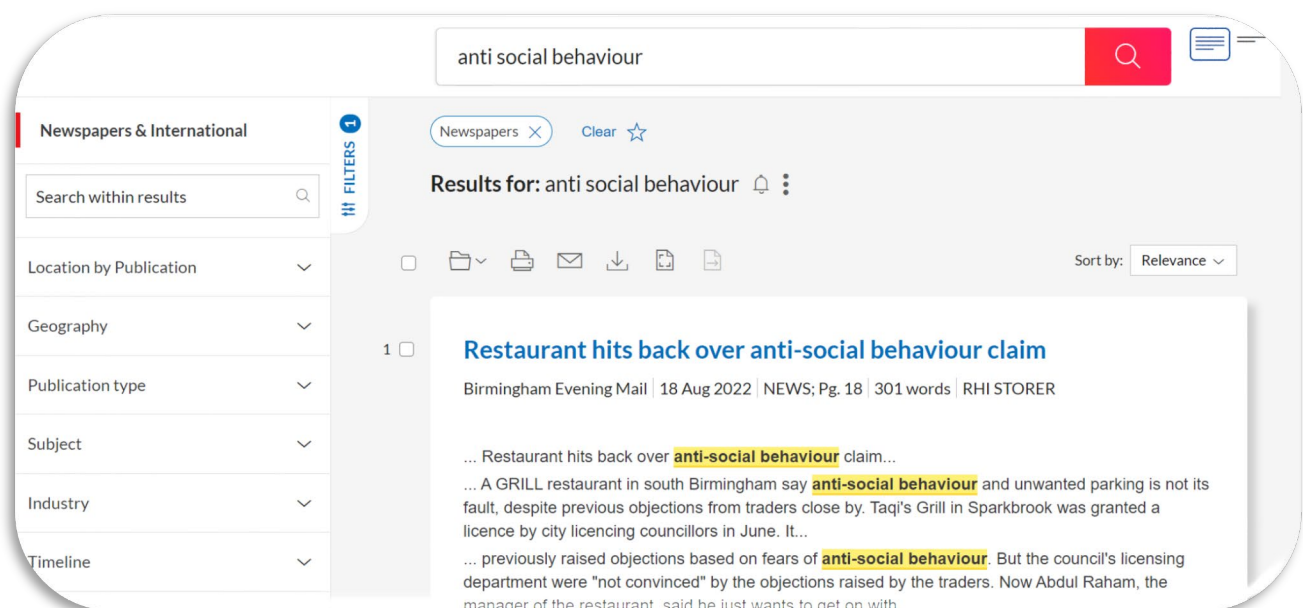
If you want to choose the journals you want to search, select the **Sources** option. This reveals some journal titles, but it is not a complete list. To find the complete list of journal titles select **More**. You can also go into **Practice Areas & Topics** to see topics covered in the results.

You can print, download, and email your results.

Searching UK newspapers

Below the search box on the Lexis+ homepage, select **Content** and then **Newspapers**. Make sure you choose **Newspapers**, not News.

You can use the long search box on the newspapers page to search all UK national and local newspapers at once. The default setting is **Search all sources on this page**.



Once you have some results, you can use the options on the left to filter your results. You can also search within your results or apply a timeline option.

Alternatively, you may find it more helpful to choose a smaller category to search in, for example, **UK tabloids**.

To choose specific titles, first, select the appropriate category, for example, UK **Broadsheets**, to see a list.

Choose **Select sources to search** and then tick as many as you want.

Select the title of any article to read it. You can download it or print it from that page.

You can also download a batch of articles from the results screen by ticking them. When you select the download icon, you can choose which file format you want. You can also opt to have all your selected articles downloaded as a single file.

Further Help

The Academic Engagement Librarian for Law is:

Olugbenga Oke: O.C.Oke@ljmu.ac.uk

Please contact him to arrange a one-to-one appointment.

Guide by: Olugbenga Oke

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